

Baltic Sea Action Plan (BSAP) Fund
Application Form, 2025

Deadline for submissions 18 April 2025

To be submitted to bsapfund@nefco.int

1 Basic project information

Lead applicant

Print name of company / organization, including business ID and contact details. Copy of extract from relevant trade register.

Project Title

Country / countries of implementation of the proposed Project

Sector

List applicable sectors (i.e. agriculture, re-cycling of nutrients, wastewater treatment, hazardous waste, sea-based etc.). Please specify.

Other project partners (if relevant)

Executive summary of project

Describe the objectives, estimated results etc. Max. 500 characters.

Total project budget (in EUR)

Applied amount from the BSAP Fund (in EUR)

The Fund offers co-financing of up to 50% of the project budget.

Justification for project

Describe why the project is needed and why grant funding from the BSAP Fund is important for the realization of the project. Max. 1000 characters.

2 Environmental Impacts and Sustainability

Contribution and relevance to HELCOM’s Baltic Sea Action Plan¹

Describe how the project contributes to the implementation of the BSAP. Please be as concrete as possible.

¹ [BSAP update 2021 \(HELCOM\)](#)

Priority areas

Indicate which of the listed priority areas or other relevant areas the project activities will include and how the project relates to them.

- Measures enhancing the elimination of Helcom Hotspots outlined in the BSAP²
- Measures to combat eutrophication
 - o Measures to reduce land-based nutrient inputs
 - o Measures to improve nutrient recycling
- Measures to address pollution by hazardous substances
- Measures to protect and restore biodiversity
- Measures towards sustainable recreational boating

Environmental impacts

- 1) Describe what effect the project will have on the environment in the Baltic Sea
- 2) Include the estimated reduction of emissions and cost per reduction unit (as text and/or table).
- 3) Describe the potential impacts the project has on the applicable environmental area(s) below. Present the potential positive environmental and/or climate effects in quantifiable terms.
 - Climate Change Mitigation (energy efficiency or renewable energy production)
 - Climate Change Adaptation
 - Sustainable Use and Protection of Water and Marine Resources
 - Transition to Circular Economy (resource efficiency, waste and by-product management, recycling, etc.)
 - Pollution Prevention and Control (air, water, soil)
 - Protection and Restoration of Biodiversity and Ecosystems
 - Other, please specify
- 4) Include identified and/or potential environmental risks and planned measures to mitigate these risks

² [HELCOM Hot Spots – HELCOM](#)

Social impact(s)

Describe relevant social impacts of the project.

Sustainable development goals (SDG's)³

Specify which UN Sustainable Development Goals (SDGs) the project contributes to achieving.

³ [THE 17 GOALS | Sustainable Development \(un.org\)](https://un.org/sustainabledevelopment)

3 Project Plan and Financials

Project description and project plan

- 1) State the main objectives, purpose, opportunities, and/or challenges addressed by the project.
- 2) Elaborate what the project is about and how it will be realised.
- 3) Insert text and/or table showing key components, milestones, and steps.
- 4) Include time schedule of the project

Technology

Describe the technical details of the project and at which Technology Readiness Level (TRL) the proposed technology is.

Outputs & Milestones

List all relevant outputs and milestones, as well as how they will be monitored and measured. The applicant should be able to show a clear and concrete link to the environmental effect which is the aimed benefit of the project.

Replicability, scalability and financial sustainability of the project

Describe the replicability, scalability, and financial sustainability of the project/solution.

Project continuation

Describe how the project is intended to continue and develop after the proposed funding period has ended

Project Budget

Please insert detailed table + explanatory text

What	Euro	Comments
Personnel costs/salaries*		
Equipment & materials		
Travel		
Sub-contractors/partners		
Fees		
Other, please specify		
Other, please specify		
Total		

*To include specification on daily/hourly rate

Financing plan

Please list all sources of funding needed to realize the project. Please insert text and table, including status of when the financing is expected to be secured.

Source	Euro	Status of financing
Own funds/equity		
External financing, debt		
External financing, equity		
External financing, grants		
In-kind contributions		
Other, please specify		
Total		

Received *de minimis* aid by applicant in current and past three (3) fiscal years

Please fill in the table with amounts received, dates when received etc.

In case the applicant has not received any aid, this information should also be given in the separate box below.

Funding from the BSAP Fund is paid out in accordance with EUs *de minimis* regulation.

- Commission Regulation (EU) No 2023/2831 ceiling of 300,000 euros;
- Commission Regulation (EU) No 2023/2391 for fisheries and aquaculture sector ceiling of 40,000 euros;
- Commission Regulation (EU) No 1408/2013 for agriculture sector ceiling of 25,000 euros.

The applicant has received the following *de minimis* aid during the past three fiscal years:

Donor	Member country / domicile of the Donor	Aid scheme / name	Amount (EUR)	Date of decision on right to aid

We confirm, the applicant has not received any *de minimis* aid during the past three fiscal years

Project risk analysis

Specify risk title, description of risk, planned mitigation actions. For example, implementation risks, technology risks, political risks, financial risks, partner risks, environmental risks etc. (as relevant for the project and type of activities).

Permits and approvals needed

List all relevant permits and approvals needed for the project, including their approval status and timeline for approvals.

4 Implementing Partners

Short summary of lead applicant

Experience and capacity of applicant

If Project Owner is different from applicant, please include description of commitment and/or contribution of Project Owner.

Information of other project partners, collaborating partners (if applicable).

Name, business-ID, type of organization, contact details of each of the collaborating partners.

Experience and capacity of the collaborating other project partners (if applicable)

References

Key references related to the suggested project (max. 5)

Project experts

Name, role in project (short CV of max 3 pages per person, as appendix to application)

Information of other project partners (if applicable).

Name, business-ID, type of organization, contact details.

Experience and capacity of other project partners (if applicable)

Short summary

5 Appendices

Mandatory appendices:

- Latest financial statements of the lead applicant
- Extract from the trade register and articles of association, or similar company or entity documents.

Other appendices:

- Letters of Intent from investors, if the planned investment to a large extent is dependent on external financing
- Letter of Intent, from prospective partner companies / organisations, if relevant for the project.

6 Disclosure policy and personal data

By signing this Application Form, the Lead Applicant agrees that following potential financing from the BSAP Fund, the name of the Lead Applicant and the executive summary of this project application, as well as the final report of the project can be made publicly available, unless otherwise separately agreed with NEFCO.

By signing this Application Form, the Lead Applicant confirms its authority to provide the information and consents to personal data in this form being processed by NEFCO for the purpose of carrying out a project appraisal in accordance with NEFCO's Global Privacy Policy, available at <https://www.nefco.int/privacy-policy/> By signing this Application Form, the Lead Applicant confirms its authority to provide the information and consents to personal data in this form being processed by NEFCO for the purpose of carrying out a project appraisal in accordance with NEFCO's Global Privacy Policy, available at <https://www.nefco.int/privacy-policy/>

7 Signature

As the authorised representative or representatives of the Lead Applicant organisation, I/we declare that the information given on this form is true and accurate.

Place: _____

Date: _____ 2025

Signature(s): _____

Name(s):

Title(s):